

Oklahoma State Association of Health Underwriters Policy & Procedures

Policy Title: Legislative Committee Structure Policy

Classification: Legislative

Drafted by: Mike Dollins

Date Submitted: June 18,2002

Date Approved: September 19, 2002

*for the express purpose of compliance, Legislative Committee will hereafter by referred to as Legislative Council

Purpose: To establish a Legislative Council structure that:

1. Provides the expertise necessary to give sound legislative advice to the OSAHU Board of Directors.
2. Promotes communication concerning OSAHU legislative policy among OSAHU members and components.
3. Holds the Council as a whole accountable to the Board of Directors and the Members of OSAHU.

Policy: The Legislative Council, as a state committee, should have specific job Responsibilities focused on policy, communication, or the operations of The Council. The Council will meet regularly by phone or in person, with Schedule to be set by the State Legislative Chairman, allowing ten days Notice, if formal vote is to occur.

Members:

Legislative Council Chairman

Legislative Council Vice-Chairman

Legislative Council Associate Chairman-Insurance Commission Liaison

Legislative Council Associate Chairman-Federal Issues

Legislative Council Associate Chairman-State Issues

Legislative Chairman – Oklahoma City

Legislative Chairman – Tulsa

Past President – OSAHU

President – OSAHU

President-Elect-OSAHU

President-Oklahoma City
President – Tulsa

The positions of Vice-Chairman, and all Associate Chairman positions are Appointed by the State Legislative Chairman each July, subject to Approval of the OSAHU Board of Directors.

Duties:

- I. Legislative Council Chair: This individual will serve as Chairperson of the Council, will interact with lobbyist, and other OSAHU committees, and will chair meetings of the Council. The Chair will direct the policy making efforts of the Council and will serve to establish goals and directions for the Council. This individual will coordinate the Council's development written policies on both state and federal issues and serve as a content provider on these issues. This individual will coordinate activities and reporting for all working groups and committees on state and federal issues.
- II. Legislative Council Vice-Chair: This individual will serve as the Operating Officer of the Council, will serve on the Leg. Mgt. Team, and will chair the Day at the Capitol event. The Vice-Chair will work directly with local leg. Chairs on development of Leg. Chairs, Key contacts, State Level PAC and State Level Leg. Funds. This individual will coordinate the Council's communication efforts between Council, State, and Local Associations, promote and coordinate OSAHU key Contact and grassroots system, and serve as a content provider on Communication concerns.
- III. Legislative Council – Associate Chair – Insurance Commissioner Liaison: This individual will represent and promote OSAHU before the Okla. Department of Insurance, it's working groups and other similar Organizations. He will work with council, lobbyist, and other Appointees to maximize OSAHU influence. This individual will report To the Council information to assist strategic and tactical decisions on State regulatory issues. In addition, this individual will develop a Program and a committee to assist in our state and local media efforts.
- IV. Legislative Council-Associate Chair-Federal Issues: This individual Shall prioritize Federal issues, legislative efforts, review testimony And other public statements, determine timing and scope of legislative Alerts, and monitor ongoing projects being coordinated between Council, Committees and staff.
- V. Legislative Council-Associate Chair-State Issues: This individual Shall prioritize State Issues, legislative efforts, review testimony and

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Committees and staff.

- VI. The Board of Directors shall have the exclusive right to endorse any proposed legislation on behalf of OSAHU, or to terminate such endorsement. Where applicable, the Board of Directors shall have the exclusive right to amend any legislation authored by an OSAHU member that is currently endorsed by OSAHU. The OSAHU Executive Committee shall have the authority for other emergency Policy-making decisions when there is not sufficient time for full Board of Directors consideration and vote on an issue.